



## G.W. Carver Early Childhood Center

Susan Jones  
Principal

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October 15, 2020

To: Whom it May Concern

Re: October 2020 SBDM meeting/CIP review/update meeting minutes

On Thursday, October 15, 2020, Carver ECC Campus Leadership team met in the Family Center at 3:30pm. Members were invited to attend the meeting in person on campus or virtually via google meet link. The meeting was led by Principal, Susan Jones. Ms. Jones welcomed the team and thanked them for their participation and attendance. She shared the agenda for the meeting and went over the plan and purpose of the meeting with committee members. The meeting began with a quick campus update where Ms. Jones reviewed campus happenings such as how the beginning of the school year is progressing thus far, especially in light of the COVID safety precautions in place and the multiple transitions we have experienced this year going from remote learning, to phase in, to in person and virtual learning in a shared setting. The meeting then moved into a review of the Campus Improvement Plan (CIP) and the planning for the Campus Needs Assessment (CNA). The committee reviewed and updated each campus goal, discussing the progress the campus was making towards meeting the goals for the school year. Members were involved in the decision of how much progress had been made toward each goal and Ms. Jones updated the goal progress chart accordingly in the October column for progress measure. The committee discussed the need to slightly edit some goals to include the virtual aspects of our learning environment this school year. The committee discussed the progress of goals and noted that some goals, due to the time frame of the school year have not begun progress yet. For example, Kindergarten transition tours is a Spring event, so there has been no progress made toward that particular goal at this point in the school year, however some events, such as "Red Ribbon Week" or "Story Book Character Day" have already occurred or are about to occur or are in the process of being planned, thus Carver showed to make progress or accomplished that goal, if it is completed at this time. The committee agreed that of the goals that were within the time frame of the entire school year that Carver is making more than adequate progress at achieving the goals. A few of the goals we updated and changed the dates or wording slightly to better fit the needs of the campus, at this time.

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There was a time for questions and comments at the end of the meeting and campus needs were shared and noted. The next meeting will be held in December of 2020, to continue to monitor progress on the goals, as the year continues to progress. Ms. Jones thanked everyone for their participation and attendance. The meeting was adjourned at 4:15 pm.

**Members in attendance were:**

Susan Jones, Principal  
Katie Holiman, Pre-K teacher representative  
Marcey West, Counselor  
Rebecca Pool, Special Populations Teacher Representative  
Amanda Daughtry, Kinder teacher representative

**Members not present:**

There were no members not present at this meeting.

Erica Ezell, Kinder teacher representative  
Kathy Cikanek, community representative  
Joel Hernandez, business owner representative  
Hannah Carter, parent representative

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